



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-20[21] between programme countries

[Minimum requirements]

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
UNIVERSITY OF LJUBLJANA VETERINARY FACULTY	SI LJUBLJA01	Faculty coordinator: Assist. prof. Ana Nemeč Contact person: Petra Gruden, MSc. VFinternational@vf.uni-lj.si Tel: 00 386 1 4779 852	http://www.uni-lj.si/international_cooperation_and_exchange/incoming_students/ http://www.vf.uni-lj.si/vf/index.php/en/
LATVIA UNIVERSITY OF LIFE SCIENCES AND TECHNOLOGIES FACULTY OF VETERINARY MEDICINE	LV JELGAVA01	Institutional Erasmus coordinator: Zinaida Jurševska, International Cooperation Centre, Lielā iela 2, Jelgava, Latvia E-mail: erasmus@llu.lv ; Faculty Coordinators: Margarita Terentjeva, Faculty of Veterinary Medicine margarita.terentjeva@llu.lv	www.llu.lv http://www.llu.lv/en/exchange-studies

B. Mobility numbers¹ per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
LV JELGAVA01	SI LJUBLJA01	084	Veterinary Medicine	2nd		2 students
SI LJUBLJA01	LV JELGAVA01	084	Veterinary Medicine	2nd		2 students

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [[total number of days of teaching periods or average duration*]]	Staff Mobility for Training
SI LJUBLJA01	LV JELGAVA01	084	Veterinary medicine	5 days (2 person)	1 person for 5 days
LV JELGAVA01	SI LJUBLJANA	084	Veterinary Medicine	2 persons for 5 days (10 days)	1 person for 5 days

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1 (Students)	Language of instruction 2 (Teachers)	Recommended language of instruction level ²	
				Student Mobility for Studies	Staff Mobility for Teaching
SI LJUBLJA01	Veterinary	Slovene	English	B2	B2
LV JELGAVA01	084 Veterinary Medicine	English	English	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
SI LJUBLJA01	May 15	November 15
LV JELGAVA01	1 st May nomination 1 st June Application	1 st November – nomination 1 st December - Application

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 8 weeks .
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict"

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

F. Information

1. Grading systems of the institutions

University of Ljubljana SI LJUBLJA01:

http://www.uni-lj.si/international_cooperation_and_exchange/incoming_students/

LV JELGAVA01: <http://www.llu.lv/en/study-guide-documents>

Achievement level	Grade	Meaning		Approx. ECTS grade
very high	10	with distinction	Knowledge of the students is substantially higher than the estimated normal level	A
very high	9	excellent	Knowledge of the students is higher than the estimated normal level	A
high	8	very good	Knowledge corresponds to the highest expected level	B
high	7	good	The student has mastered the subject deeply and with understanding, is progressing within the expected limits, but makes minor mistakes	C
medium	6	almost good	The student has generally succeeded in the course within the required limits, but he or she is either merely reproducing the knowledge rather than actively using it, or making more substantial mistakes	D
medium	5	satisfactory	Awarded to students, who are progressing within the limits of their individual abilities, generally are not behind the appropriate age group, but make substantial mistakes and reproduce the facts rather than analyse them	E
medium	4	almost satisfactory	The very last positive grade. Awarded to students who do their best but still make serious mistakes and just reproduce most of the relevant material	E/FX

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI LJUBLJA01	<i>Incoming:</i> intern.office@uni-lj.si Tel: 00 3861 2418592 <i>Outgoing</i> student.office@uni-lj.si Tel: 00 386 1 2418594	http://www.uni-lj.si/international_cooperation_and_exchange/incoming_students/
LV JELGAVA01	International Cooperation Centre erasmus@llu.lv	http://www.llu.lv/en/exchange-studies

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI LJUBLJA01	<i>incoming</i> intern.office@uni-lj.si, Tel: 00 3861 2418592 <i>outgoing</i> student.office@uni-lj.si, Tel: 00 386 1 2418594	http://www.uni-lj.si/international cooperation and exchange/incoming students/
LV JELGAVA01	International Cooperation Centre erasmus@llu.lv	http://www.llu.lv/en/exchange-studies





4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI LJUBLJA01	Intern.Office@uni-lj.si Tel: 00 3861 2418592	http://www.uni-lj.si/international cooperation and exchange/incoming students/
LV JELGAVA01	International Cooperation Centre erasmus@llu.lv	http://www.llu.lv/en/accomodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
SI LJUBLJA01	Dean of the Faculty by the Authorisation of the Rector Prof. Dr. Andrej Kirbiš		
LV JELGAVA01	Dr. Prof. IRINA PILVERE Rector		

³ Scanned signatures are accepted

