

Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2020[21] between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
UNIVERSITY OF LJUBLJANA VETERINARY FACULTY	SI LJUBLJA01	Faculty coordinator: Doc.Dr. Jože Starič Contact person: Ms. Vanja Kovač VFinternational@vf.uni-lj.si Tel: 00386 1 4779 381 Fax: 0038612832243	http://www.uni-lj.si/international_relations/ http://www.vf.uni-lj.si/vf/index.php/en/
ISTANBUL ÜNİVERSİTESİ	TR ISTANBU03	Assoc.Prof .Dr. Sevinç Hatipoğlu Institutional Coordinator intacrel@istanbul.edu.tr Tel: +90 212 440 00 /10242 Prof.Dr. İsmail KIRSAN Departmental Coordinator iarcvet@istanbul.edu.tr Tel: +90 212 473 70 70/17003	http://www.istanbul.edu.tr/uaik/ABegitim/english/index.php Lecture Catalogue: https://egitimdevapilanma.istanbul.edu.tr/?dil=en

B. Mobility numbers² per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle <i>Short cycle, 1st, 2nd or 3rd</i> *	Number of student mobility periods	
					Student Mobility for Studies <i>[total number of months of the study periods or average duration²]</i>	Student Mobility for Traineeships *
SI LJUBLJA01	TR ISTANBU03	12.4.	Veterinary medicine	1 st +2 nd or 3 rd	1 (10 months)	1 (3 months)
TR ISTANBU03	SI LJUBLJA01	12.4.	Veterinary Medicine	1 st +2 nd or 3 rd	1 (10 months)	1 (3 months)

*Optional: subject area code & name and study cycle are optional.

<http://www.uis.unesco.org/education/pages/international-standard-classification-of-education.aspx>

TR ISTANBU03: 1st cycle means undergraduate (bachelor) students; 2nd cycle means Master of Science students; 3rd cycle means PhD students

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Staff Mobility for Teaching		
				Number of staff members	Duration in weeks (max. 6 weeks)	Number of teaching hours per week (Min. 5)
TR ISTANBU03	SI LJUBLJA01	12.4.	Veterinary Medicine	1	1	5
SI LJUBLJA01	TR ISTANBU03	12.4.	Veterinary Medicine	1	1	5

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Staff Mobility for Training	
				Number of staff members	Duration in weeks (max. 6 weeks)
TR ISTANBU03	SI LJUBLJA01	12.4.	Veterinary Medicine	1	1
SI LJUBLJA01	TR ISTANBU03	12.4.	Veterinary Medicine	1	1

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ³	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
SI LJUBLJA01		Slovene	English	B2	B2
TR ISTANBU03		Turkish	English	Turkish A2 English B1	-

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

TR ISTANBU03: All the lectures, except 5th year clinical practice groups, are in Turkish. Therefore students which are planning to come for semesters before 9th or 10th need to know A2 level Turkish to join the lectures and the exams. For PhD students, English will be enough to follow the studies.

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff: measures for preparing, receiving and integrating mobile students and/or staff]

University of Ljubljana accepts students with disabilities after the consultations with Faculty International Offices.

TR ISTANBU 03

- *The selection criteria for students and staff are regulated by the sending university; measures for preparing, receiving and integrating mobile students and/or staff are organised by the receiving institution.*
- *Erasmus Incoming Students have to choose courses from the department with which the agreement is existing, they can choose two courses from any faculties as long as the courses are not overlapping!*
- *For the implementation of STA/STT-mobilities, a letter of invitation – issued by a Istanbul University contact person – is required.*

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
SI LJUBLJA01	May 15	November 15
TRISTANBU 03	June 15	November 15

2. The receiving institution will send its decision within 8 weeks.
3. *A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.*
4. *Termination of the agreement*

A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

TRISTANBU 03

Information on the Application System is available at

<http://www.istanbul.edu.tr/uaik/ABegitim/indexeng.php>

2. The receiving institution will send its decision within [6] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEL. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
4. Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

http://www.uni-lj.si/international_relations/

TRISTANBU 03

ECTS Credits: Istanbul University uses the European Credit Transfer and Accumulation System (ECTS) which is a workload-based system for measuring and comparing study results. The student is awarded a certain number of ECTS credits for each course which reflects the workload necessary to successfully complete a course.

Credits are awarded only when the student has fulfilled the course requirements, for example regular attendance. The credits are allocated by the individual departments in accordance with the standard workload determined by the respective study and examination regulations whereby one credit equals 30 hours of study. Please note that the Student Exchange Office refrains from prescribing a standard workload per semester.

GRADES: Istanbul University recommends the following grading equivalency table:

Cooresponding Grades in Numbers	Cooresponding I.U. Grades	ECTS Grades
4.00	AA	A
3.50	BA	B
3.00	BB	C
2.50	CB	D
2.00	CC	E
1.50	DC	-
1.00	DD	-
0.00	FF	FX
0.00	FD	F
-	G	-
-	M	-

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for

Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI LJUBLJA01	<i>Incoming:</i> intern.office@uni-lj.si Tel: 00 3861 2418592 <i>Outgoing</i> student.office@uni-lj.si Tel: 00 386 1 2418594	http://www.uni-lj.si/international_relations/
TRISTANB U 03		http://www.istanbul.edu.tr/uaik/ABegitim/english/index.php p and http://yabancilar.iem.gov.tr/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI LJUBLJA01	<i>incoming</i> intern.office@uni-lj.si , Tel: 00 3861 2418592 <i>outgoing</i> student.office@uni-lj.si , Tel: 00 386 1 2418594	http://www.uni-lj.si/international_relations/
TRISTANBU 03		http://www.istanbul.edu.tr/uaik/ABegitim/english/index.php

Special requirements SI LJUBLJA01: all students at Veterinary faculty have to be insured for injury at work (which is paid by Veterinary faculty Ljubljana); prerequisite for insurance for injury at work is basic health insurance in EU or Slovenia; the cost for basic health insurance of students from Turkey in Slovenia is about 125 Eur per month (which has to be paid by students)

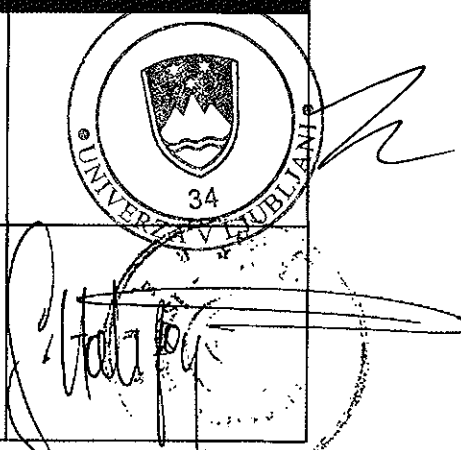
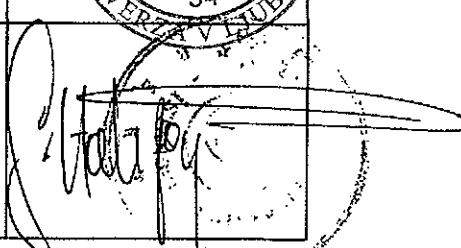
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI LJUBLJA01	Intern.Office@uni- lj.si Tel: 00 3861 2418592	http://www.uni-lj.si/international_relations/
TRISTANB U 03		http://www.istanbul.edu.tr/uaik/ABegitim/english/index.php and http://www.istanbul.edu.tr/avkampus/konukevi/konukevi.html

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
SI LJUBLJA01	Dean of the Faculty by the Authorisation of the Rector Prof. Dr. Andrej Kirbiš	17 -01- 2014	
TRISTANBU 03	Assoc.Prof.Dr. Sevinç Hatipoğlu Erasmus Institutional Coordinator	16.01.14	

⁴ Scanned signatures are accepted

Lectures:

All of the lectures except last year of the education (9th or 10th semesters) are in Turkish. In the last year of the education there are groups called as “ practice groups”.

In these practice groups; the students select one of the following groups: Poultry Disease Practice Group, Food Hygiene and Technology Group, Animal Breeding Group, Clinical Laboratory Diagnosis Practice Group. In each group students will have the first four clinical practice groups. And with those clinical practices they also have the non-clinical lectures (they are also mostly lab works, or farm visits) according to their selection.

Name of the practice groups

Poultry Disease Practice Group					
Fifth Year / Tenth Semester	Teoric	Practice	Total	Credit	ECTS
Internal Medicine	0	7	6	3.5	30
Obstetrics and Gynecology	0	7	6	3.5	
Reproduction and Artificial Insemination	0	3	6	1.5	
Surgery	0	7	6	3.5	
Microbiology	0	3	3	1.5	
Pathology	0	3	3	1.5	
Parasitology	0	2	2	1	
Zootechnics	0	1	1	0.5	
Animal Nutrition and Nutritional Diseases	0	2	2	1	
Biochemistry	0	1	1	0.5	
Pharmacology and Toxicology	0	1	1	0.5	
Physiology	0	1	1	0.5	
Virology	0	2	2	1	

Animal Breeding Group					
Fifth Year / Tenth Semester	Teoric	Practice	Total	Credit	ECTS
Internal Medicine	0	7	6	3.5	30
Obstetrics and Gynecology	0	7	6	3.5	
Reproduction and Artificial Insemination	0	3	6	1.5	
Surgery	0	7	6	3.5	
Zootechnics	0	8	8	4	
Animal Nutrition and Nutritional Diseases	0	8	8	4	

Food Hygiene and Technology Group					
Fifth Year / Tenth Semester	Teoric	Practice	Total	Credit	ECTS
Internal Medicine	0	7	6	3.5	30
Obstetrics and Gynecology	0	7	6	3.5	
Reproduction and Artificial Insemination	0	3	6	1.5	
Surgery	0	7	6	3.5	
Food Hygiene ve Control	0	8	8	4	
Parasitology	0	2	2	1	
Microbiology	0	2	2	1	
Pharmacology and Toxicology	0	1	1	0.5	
Histology and Embryology	0	1	1	0.5	
Biochemistry	0	1	1	0.5	
Virology	0	1	1	0.5	

Clinical Laboratory Diagnosis Practice Group					
Fifth Year / Tenth Semester	Teoric	Practice	Total	Credit	ECTS
Internal Medicine	0	7	6	3.5	30
Obstetrics and Gynecology	0	7	6	3.5	
Reproduction and Artificial Insemination	0	3	6	1.5	
Surgery	0	7	6	3.5	
Virology	0	2	2	1	
Pathology	0	3	3	1.5	
Microbiology	0	3	3	1.5	
Parasitology	0	2	2	1	
Biochemistry	0	2	2	1	
Physiology	0	1	1	0.5	
Pharmacology and Toxicology	0	2	2	1	
Animal Nutrition and Nutritional Diseases	0	1	1	0.5	

ECTS credits:

Each of those practical groups have 30 ECTS credit. Since the program includes 8 hours for each day, a student who is choosing one of these intern/clinical groups cannot select any other lectures. And the student cannot change the lectures within the groups; for example a student who has selected “Animal breeding group” cannot take lecture from other practice groups.

Grading:

At the end of the semester each student will present a seminar that they will choose. And according to their attendance to the courses each student will be graded as “successful” or “non-successful”. There is no other grading system for those intern students. Therefore just to avoid further problems in your host faculty, all the incoming students should talk this with their coordinators before their applications.

Application procedures:

The students who want to come to our faculty they first need to send their application to our University International Office (<http://www.istanbul.edu.tr/uaik/ABegitim/english/index.php>), not directly to the Faculty). All the procedures including accommodation should be asked to the International office.

Best regards

Prof. Dr. Funda Bagcigil

Erasmus coordinator assistant

University of Istanbul, Faculty of Veterinary Medicine

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