



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014-2020[21] between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>1</sup> (email, phone)	Website (eg. of the course catalogue)
University of Ljubljana Veterinary faculty	SI LJUBLJA01	Faculty coordinator: Name: Doc. Dr. Jože Starič Tel: 00386 1 4779 217 E-mail: joze.staric@vf.uni-lj.si	<a href="http://www.uni-lj.si/international_relations/">http://www.uni-lj.si/international_relations/</a>  <a href="http://www.vf.uni-lj.si/vf/index.php/en/">http://www.vf.uni-lj.si/vf/index.php/en/</a>
UNIVERSIDAD DE MURCIA	E MURCIA01	<b>Institutional Coordinator:</b> Prof. Gaspar Ros Berruezo Vice-Chancellor for Research and Internationalisation  <b>Administrative</b>	General: <a href="http://www.um.es">www.um.es</a>  Course catalogues: <a href="http://www.um.es/web/universidad/contenido/unidades-organizativas/centros-">www.um.es/web/universidad/contenido/unidades-organizativas/centros-</a>

		<p><b>contact:</b> International Relations Office Edificio Rector Soler, Campus de Espinardo 30100 Murcia, Spain</p> <p>Lucía Fonseca &amp; María Jesús Morillas <i>Outgoing students and bilateral agreements:</i> Tel: +34868884325 Fax: +34868884130 Email: <a href="mailto:erasmus@um.es">erasmus@um.es</a></p> <p>Ann Vanden Broecke <i>Incoming students:</i> Tel: +34868884074 Fax: +34868884130 Email: <a href="mailto:incoming@um.es">incoming@um.es</a></p>	<p>universitarios</p> <p>IRO: <a href="http://www.um.es/internacional.es">www.um.es/internacional.es</a></p> <p>Erasmus: <a href="http://erasmus.um.es">http://erasmus.um.es</a></p>
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## B. Mobility numbers<sup>2</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods Student Mobility for Studies Student Mobility for Traineeships * [total number of months of the study periods or average duration*]	
SI LJUBLJA01	E MURCIA01	12.4.	Veterinary medicine	1 <sup>st</sup> +2 <sup>nd</sup> or 3 <sup>rd</sup>	1X10 MONTHS	
E MURCIA01	SI LJUBLJA01	12.4.	Veterinary medicine	1 <sup>st</sup> +2 <sup>nd</sup> or 3 <sup>rd</sup>	1X 10 MONTHS	

<sup>2</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

\*Optional: subject area code & name and study cycle are optional.

<http://www.uis.unesco.org/education/pages/international-standard-classification-of-education.aspx>

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
SI LJUBLJA01	E MURCIA01	12.4.	Veterinary medicine	1	
		12.4.	Veterinary medicine	5	
SI LJUBLJA01	E MURCIA01	12.4.	Veterinary medicine	1	
		12.4.	Veterinary medicine	5	

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>3</sup>	
				Student Mobility for Studies  [Minimum recommended level: B1]	Staff Mobility for Teaching  [Minimum recommended level: B2]
SI LJUBLJA01		Slovene	English	B2	B2
E MURCIA01		Spanish		B1	B2

<sup>3</sup>For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, see the course catalogue of each institution[*Links provided on the first page*].

#### **D. Additional requirements**

*[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]*

*University of Ljubljana accepts students with disabilities after the consultations with Faculty International Offices.*

The **University of Murcia** has adapted its facilities in order to allow access to people with disabilities. Furthermore, there is an office, within the University, which provides guidance and assistance to students with disabilities and special needs. Some of the services they render include the following: access to adapted computers, technical support, academic support, and psychological help. Incoming students in need of special support should inform the International Relations Office during the application procedure.

#### **E. Calendar**

1. Applications/information on nominated students must reach the receiving institution by:

<b>Receiving institution</b> [Erasmus code]	<b>Autumn term*</b> [month]	<b>Spring term*</b> [month]
SI LJUBLJA01	May 15	November 15
E MURCIA01	June 30	November 30

2. The receiving institution will send its decision within 8 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

*A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."*

#### **F. Information**

## **1. Grading systems of the institutions**

[http://www.uni-lj.si/international\\_relations/](http://www.uni-lj.si/international_relations/)

E MURCIA01:

Grades in Spain follow the assessment scale as seen in the table below:

<b>GRADE CONVERSION CHART</b>			
<b>Spanish Grading Scale</b>		<b>ECTS Grading Scale</b>	
9-10 MH	Matrícula de Honor	A	Excellent with Distinction
9-10 SB	Sobresaliente	A	Excellent
8-8,9 NT	Notable	B	Very Good
7-7,9 NT	Notable	C	Good
6-6,9 AP	Aprobado	D	Satisfactory
5-5,9 AP	Aprobado	E	Sufficient
<5	Suspenso	F	Fail

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
SI LJUBLJA01	<i>Incoming:</i> <a href="mailto:intern.office@uni-lj.si">intern.office@uni-lj.si</a> Tel: 00 3861 2418592 <i>Outgoing</i> <a href="mailto:student.office@uni-lj.si">student.office@uni-lj.si</a> Tel: 00 386 1 2418594	<a href="http://www.uni-lj.si/international_relations/">http://www.uni-lj.si/international_relations/</a>
E MURCIA01	VIMUR Email: <a href="mailto:vimur@um.es">vimur@um.es</a>	<a href="https://erasmus.um.es">https://erasmus.um.es</a>

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
SI LJUBLJA01	<i>incoming</i> <a href="mailto:intern.office@uni-lj.si">intern.office@uni-lj.si</a> , Tel: 00 3861 2418592 <i>outgoing</i> <a href="mailto:student.office@uni-lj.si">student.office@uni-lj.si</a> , Tel: 00 386 1 2418594	<a href="http://www.uni-lj.si/international_relations/">http://www.uni-lj.si/international_relations/</a>
E MURCIA01	International Relations Office Tel: +34868884074 Email: <a href="mailto:incoming@um.es">incoming@um.es</a>	<a href="https://erasmus.um.es">https://erasmus.um.es</a>




### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
SI LJUBLJA01	<a href="mailto:Intern.Office@uni-lj.si">Intern.Office@uni-lj.si</a> Tel: 00 3861 2418592	<a href="http://www.uni-lj.si/international_relations/">http://www.uni-lj.si/international_relations/</a>
E MURCIA01	VIMUR Email: <a href="mailto:vimur@um.es">vimur@um.es</a>	<a href="https://erasmus.um.es">https://erasmus.um.es</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>4</sup>
SI LJUBLJA01	Dean of the Faculty by the Authorisation of the Rector	13.2.2014	By authority Dean: Prof. Dr. Andrej Kirbis 
E MURCIA01	Prof. Gaspar Ros Berruezo, Vice- Chancellor for Research and Internationalisation	<del>11/2/2014</del>	 

<sup>4</sup>Scanned signatures are accepted