

Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-20[21] between programme countries

[Minimum requirements]

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
UNIVERSITY OF LJUBLJANA VETERINARY FACULTY	SI LJUBLJA01	Faculty coordinator: Doc. Dr. Jože Starič Contact person: Ms. Petra Gruden VFinternational@vf.uni-lj.si Tel: 00 386 1 4779 852 Fax: 00 386 1 28 32 243	http://www.uni-lj.si/international_cooperation_and_exchange/incoming_students/ http://www.vf.uni-lj.si/vf/index.php/en/
University of Belgrade	BELGRADE	<u>Academic Coordinator</u> Prof. Danijela Kirovski dani@vet.bg.ac.rs Faculty of Veterinary <u>Administrative Contact:</u> Branka JANDA-MARKOVIC Office of International Relations +381 11 3207 445 Email: erasmus.ka1@rect.bg.ac.rs branka.janda.markovic@rect.bg.ac.rs http://bg.ac.rs/en/international/projects/erasmus-plus.php	University: www.bg.ac.rs Didactics: http://bg.ac.rs/en/international/projects/erasmus-plus.php

B. Mobility numbers¹ per academic year

The partners commit to amend the table below in case of changes in the mobility data by the end of October at the latest in the preceding academic year.

The partners agree to use the means for the organisational support grant 50:50 and each partner shall provide for the respect of the selection criteria, assistance in preparation of the mobility (language or cultural preparation, assistance in housing and regulation of residence, orientation at the host university, etc.). Contacts shall be forwarded to each selected student, especially for students with special needs.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
					[total number of months of the study periods or average duration*]	
SI LJUBLJA01	BELGRAD E	12.4.	Veterinary medicine	1 st +2 nd or 3 rd	1 (10 months)	
BELGRAD E	SI LJUBLJA01	12.4.	Veterinary medicine	1 st +2 nd or 3 rd	1 (10 months)	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
				[[total number of days of teaching periods or average duration*]]	
SI LJUBLJA01	BELGRADE	12.4.	Veterinary medicine	5 days (1 person)	5 days (1 person)
BELGRADE	SI LJUBLJA01	12.4.	Veterinary medicine	5 days (1 person)	5 days (1 person)

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1 (Students)	Language of instruction 2 (Teachers)	Recommended language of instruction level ²	
				Student Mobility for Studies	Staff Mobility for Teaching
SI LJUBLJA01	Veterinary	Slovene	English	B2	B2
BELGRADE	Veterinary	Serbian	English	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
SI LJUBLJA01	May 15	November 15
BELGRADE	June 1 st	November 15th

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 8 weeks .
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict"

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

F. Information

1. Grading systems of the institutions

University of Ljubljana SI LJUBLJA01:

http://www.uni-lj.si/international_cooperation_and_exchange/incoming_students/

University of Belgrade, BELGRADE

<http://bg.ac.rs/en/international/projects/erasmus-plus.php>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI LJUBLJA01	<i>Incoming:</i> intern.office@uni-lj.si Tel: 00 3861 2418592 <i>Outgoing</i> student.office@uni-lj.si Tel: 00 386 1 2418594	http://www.uni-lj.si/international_cooperation_and_exchange/incoming_students/
BELGRADE	http://bg.ac.rs/en/international/projects/erasmus-plus.php	http://bg.ac.rs/en/international/projects/erasmus-plus.php

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI LJUBLJA01	<i>incoming</i> intern.office@uni-lj.si , Tel: 00 3861 2418592 <i>outgoing</i> student.office@uni-lj.si , Tel: 00 386 1 2418594	http://www.uni-lj.si/international_cooperation_and_exchange/incoming_students/
BELGRADE	http://bg.ac.rs/en/international/projects/erasmus-plus.php	http://bg.ac.rs/en/international/projects/erasmus-plus.php





4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI LJUBLJA01	Intern.Office@uni-lj.si Tel: 00 3861 2418592	http://www.uni-lj.si/international_cooperation_and_exchange/incoming_students/
BELGRADE	http://bg.ac.rs/en/international/projects/erasmus-plus.php	http://bg.ac.rs/en/international/projects/erasmus-plus.php

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
SI LJUBLJA01	Dean of the Faculty by the Authorisation of the Rector <i>PROF. DR. IVAN SVETLIK</i> Prof. Dr. Andrej Kirbiš		
BELGRADE	Prof. Dr. Vladimir Bumbasirevic, Rector		

485-1090/7-15

³ Scanned signatures are accepted