

Portugal  
(A-lista)



# Erasmus+ Programme

**Key Action 1**  
**- Mobility for learners and staff -**  
**Higher Education Student and Staff Mobility**

## **Inter-institutional agreement 2014-20[21]** **between programme countries**

**[Minimum requirements]**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### **A. Information about higher education institutions**

<b>Name of the institution</b> (and department, where relevant)	<b>Erasmus code</b>	<b>Contact details</b> (email, phone)	<b>Website</b> (eg. of the course catalogue)
<b>UNIVERSITY OF LJUBLJANA</b> <b>VETERINARY FACULTY</b>	SI LJUBLJA01	Faculty coordinator: <b>Doc. Dr. Jože Starič</b>  Contact person: <b>Ms. Petra Gruden</b> <a href="mailto:VFinternational@vf.uni-lj.si">VFinternational@vf.uni-lj.si</a> Tel: 00 386 1 4779 381 Fax: 00 386 1 28 34 033	<a href="http://www.uni-lj.si/international_cooperation_and_exchange/incoming_students/">http://www.uni-lj.si/international_cooperation_and_exchange/incoming_students/</a>  <a href="http://www.vf.uni-lj.si/vf/index.php/en/">http://www.vf.uni-lj.si/vf/index.php/en/</a>
<b>UNIVERSIDADE DE LISBOA</b> (University of Lisbon)  <b>Faculdade de Medicina Veterinária</b> (Faculty of Veterinary Medicine)	P LISBOA109	<b>Central Office (Rectorate) Contact</b>  Alameda da Universidade 1649-004 Lisboa PORTUGAL ✉ <a href="mailto:erasmus@ulisboa.pt">erasmus@ulisboa.pt</a> ☎ +351 210 113 482 ☎ +351 210 170 196  <b>Faculdade de Medicina Veterinária</b>  Coordinator of Mobility Department:  <b>Profª. Doutora Esmeralda Delgado</b> Av. Universidade Técnica, Polo Universitário da Ajuda1300-477 Lisboa	<a href="http://www.ulisboa.pt/">http://www.ulisboa.pt/</a>  <a href="http://www.fmv.ulisboa.pt/">http://www.fmv.ulisboa.pt/</a>

✉: [esmeralda@fmv.utl.pt](mailto:esmeralda@fmv.utl.pt)

Contact Person: **Dr. Leonilde Ribeiro**

Av. Universidade Técnica,  
Polo Universitário da Ajuda  
1300-477 Lisboa

☎ + 351 21365 28 23

Fax: + 351 21365 28 89

✉: [socrates@fmv.ulisboa.pt](mailto:socrates@fmv.ulisboa.pt)

## B. Mobility numbers<sup>1</sup> per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
SI LJUBLJA01	P LISBOA 109		Veterinary medicine	1 <sup>st</sup> +2 <sup>nd</sup> or 3 <sup>rd</sup>	1 (10 months)	1 (2 months)
P LISBOA109	SI LJUBLJA01	084	Veterinary medicine	1 <sup>st</sup> +2 <sup>nd</sup> or 3 <sup>rd</sup>	1 (10 months)	1 (3 months)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [[total number of days of teaching periods or average duration*] 	Staff Mobility for Training
SI LJUBLJA01	P LISBOA109		Veterinary medicine	5 days (1 person)	5 days (1 person)
P LISBOA109	SI LJUBLJA01	084	Veterinary medicine	5 days (1 person)	5 days (1 person)

<sup>1</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>2</sup>	
		(Students)	(Teachers)	Student Mobility for Studies	Staff Mobility for Teaching
SI LJUBLJA01	Veterinary	Slovene	English	B2	B2
PLISBOA109	Veterinary	Portuguese	English	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
SI LJUBLJA01	May 15	November 15
PLISBOA109	30 <sup>th</sup> May	30 <sup>th</sup> November

[\* to be adapted in case of a trimester system]

University of Pisa:

2. The receiving institution will send its decision within 6 weeks .
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

*A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict"*

<sup>2</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## F. Information

### 1. Grading systems of the institutions

University of Ljubljana SI LJUBLJA01:

[http://www.uni-lj.si/international\\_cooperation\\_and\\_exchange/incoming\\_students/](http://www.uni-lj.si/international_cooperation_and_exchange/incoming_students/)

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI LJUBLJA01	<i>Incoming:</i> <a href="mailto:intern.office@uni-lj.si">intern.office@uni-lj.si</a> Tel: 00 3861 2418592 <i>Outgoing</i> <a href="mailto:student.office@uni-lj.si">student.office@uni-lj.si</a> Tel: 00 386 1 2418594	<a href="http://www.uni-lj.si/international_cooperation_and_exchange/incoming_students/">http://www.uni-lj.si/international_cooperation_and_exchange/incoming_students/</a>
P LISBOA109	<a href="mailto:erasmus@ulisboa.pt">erasmus@ulisboa.pt</a>	<a href="https://internacional.ulisboa.pt/estudante-internacional/incoming/">https://internacional.ulisboa.pt/estudante-internacional/incoming/</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI LJUBLJA01	<i>incoming</i> <a href="mailto:intern.office@uni-lj.si">intern.office@uni-lj.si</a> , Tel: 00 3861 2418592 <i>outgoing</i> <a href="mailto:student.office@uni-lj.si">student.office@uni-lj.si</a> , Tel: 00 386 1 2418594	<a href="http://www.uni-lj.si/international_cooperation_and_exchange/incoming_students/">http://www.uni-lj.si/international_cooperation_and_exchange/incoming_students/</a>
P LISBOA109	<a href="mailto:secretaria@fmv.ulisboa.pt">secretaria@fmv.ulisboa.pt</a>	<a href="http://www.fmv.ulisboa.pt/secretaria-virtual/seguroscolar">http://www.fmv.ulisboa.pt/secretaria-virtual/seguroscolar</a>


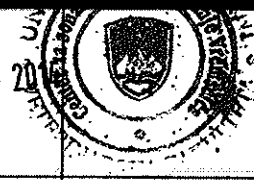
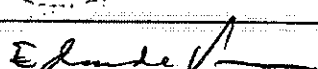
#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI LJUBLJA01	<a href="mailto:Intern.Office@uni-lj.si">Intern.Office@uni-lj.si</a> Tel: 00 3861 2418592	<a href="http://www.uni-lj.si/international_cooperation_and_exchange/incoming_students/">http://www.uni-lj.si/international cooperation and exchange/incoming students/</a>
P LISBOA109	A) Residence Hall <a href="http://www.ulisboa.pt">http://www.ulisboa.pt</a>  B) Shared Flats External Relations/Mobility Office gives the necessary support to find accommodation. Please contact:  <a href="mailto:socrates@fmv.ulisboa.pt">socrates@fmv.ulisboa.pt</a> Contact person: Dr. Leonilde Ribeiro	<a href="http://www.ulisboa.pt">http://www.ulisboa.pt</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>3</sup>
SI LJUBLJA01	Dean of the Faculty by the Authorisation of the Rector  Prof. Dr. Andrej Kirbiš	25-06-2014	 
P LISBOA109	Prof. Eduardo Pereira Institutional Coordinator	18-06-2014	

<sup>3</sup> Scanned signatures are accepted



## Annex to Erasmus+ Inter-Institutional Agreement

### Institutional Factsheets UNIVERSIDADE DE LISBOA – Faculdade de Medicina Veterinária (University of Lisbon – Faculty of Veterinary Medicine)

#### 1. Institutional Information

##### 1.1 Institutional details

<b>Name of the institution</b>	UNIVERSIDADE DE LISBOA
<b>Erasmus Code</b>	P LISBOA109
<b>Institution website</b>	<a href="http://www.ulisboa.pt">www.ulisboa.pt</a>
<b>Institutional Coordinator</b>	Prof. Eduardo Pereira
<b>Central Office (Rectorate) Contact</b>	Alameda da Universidade 1649-004 Lisboa – PORTUGAL  ✉ <a href="mailto:erasmus@ulisboa.pt">erasmus@ulisboa.pt</a> ☎ +351 210 113 482 ☎ +351 210 170 196

##### 1.2 Departmental Erasmus Coordinator:

<b>School</b>	<b>Faculty of Veterinary Medicine</b>
<b>Departmental Erasmus Coordinator</b>	Prof. Dr. Esmeralda Delgado ✉: <a href="mailto:esmeralda@fmv.utl.pt">esmeralda@fmv.utl.pt</a>
<b>Responsibility</b>	International Cooperations Programs Coordinator - incoming and outgoing students – Erasmus+ Programme
<b>Contact details</b>	<b>Contact Person - Academic Officer</b> <b>Dr. Leonilde Ribeiro</b> Faculty of Veterinary Medicine (FMV) - Av. Universidade Técnica, Polo Universitário da Ajuda - 1300-477 - Lisboa - PORTUGAL ☎: (+351) 213 652 823/ Fax: (+351) 213 652 889 ✉: <a href="mailto:socrates@fmv.ulisboa.pt">socrates@fmv.ulisboa.pt</a>
<b>Website</b>	<a href="http://www.fmv.ulisboa.pt/index.php?option=com_frontpage&amp;Itemid=1">http://www.fmv.ulisboa.pt/index.php?option=com_frontpage&amp;Itemid=1</a> (PT) <a href="http://www.fmv.utl.pt/ingles/">http://www.fmv.utl.pt/ingles/</a> (EN)
<b>Exchange students</b>	<a href="http://www.fmv.ulisboa.pt/erasmus/index.php?option=com_content&amp;task=view&amp;id=13&amp;Itemid=28">http://www.fmv.ulisboa.pt/erasmus/index.php?option=com_content&amp;task=view&amp;id=13&amp;Itemid=28</a>
<b>Course Catalogue</b>	<a href="http://www.fmv.ulisboa.pt/ingles/index.php/teaching/veterinary-medicine-course-">http://www.fmv.ulisboa.pt/ingles/index.php/teaching/veterinary-medicine-course-</a> (EN)

## 2. Detailed requirements and additional information

### 2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies	Any	Portuguese   English**	B2
Staff Mobility for Teaching	Any	Portuguese  English **	B2

\* Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

\*\* Some subjects are taught in English for other the students may have support in English (bibliography, performing written works, presenting orally works, in the communication with teachers).

### 2.2. Additional requirements

The UNIVERSIDADE DE LISBOA welcomes students and staff with disabilities. Please contact the Departmental Erasmus Coordinator ([socrates@fmv.ulisboa.pt](mailto:socrates@fmv.ulisboa.pt)).

### 2.3. Calendar

#### 2.3.1 Nomination Deadlines:

Winter term	30th May
Summer term	30 <sup>th</sup> November

#### 2.3.2. Decision Response

We will send our decision by email normally not later than six weeks after we have received the complete and signed print of the application form.

#### 2.3.3. Transcripts of Records

A Transcript of Records will be issued normally five weeks after the student has handed in his/her last exam/paper.

#### 2.3.4. Termination of Agreement

In the event of unilateral termination of this agreement, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict



### 3. Additional information

#### 3.1. Grading system

**P LISBOA109:** Student performances are graded individually and not on a statistical basis. In general, the University of Lisbon uses the grading system charted below.

IGOT-UL Grade	ECTS Grade
17-20	A "excellent"
15-17	B "very good"
13-15	C "good"
11-13	D "satisfactory"
10-11	E "sufficient"
≤ 9	F/FX "failed"

ECTS Grade	National Grade	Definition	
A	18-20	EXCELLENT	outstanding performance with only minor errors
B	16-17	VERY GOOD	above the average standard but with some errors
C	14-15	GOOD	generally sound work with a number of notable errors
D	12-13	SATISFACTORY	fair but with significant shortcomings
E	10-11	SUFFICIENT	performance meets the minimum criteria
F	1-9	FAIL	considerable further work is required

#### ECTS credits:

one semester  
30 ECTS credits

one full academic year  
60 ECTS credits

#### 3.2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

##### Central Office – Rectorate

Contact: ☎ +351 210 113 482 | ☎ +351 210 170 196, ✉ erasmus@ulisboa.pt

Info: [www.ulisboa.pt](http://www.ulisboa.pt) | <https://internacional.ulisboa.pt/estudante-internacional/incoming/>

### 3.3. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

#### **Faculty of Veterinary Medicine**

Contact: [secretaria@fmv.ulisboa.pt](mailto:secretaria@fmv.ulisboa.pt)

Website: <http://www.fmv.ulisboa.pt/secretariavirtual/seguroescolar>

#### **Central Office – Rectorate**

Contact: ☎ +351 210 113 482 | ☎ +351 210 170 196 | ✉ [erasmus@ulisboa.pt](mailto:erasmus@ulisboa.pt)

### 3.4. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Shared Flats - External Relations/Mobility Office gives the necessary support to find accommodation. Please

Contact: Dr. Leonilde Ribeiro | ☎: (+351) 213 652 823 | Fax: (+351) 213 652 889 | ✉: [socrates@fmv.ulisboa.pt](mailto:socrates@fmv.ulisboa.pt)

General informations: <http://internacional.ulisboa.pt/alojamento/>