



Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2020[21] between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
University of Ljubljana Veterinary faculty	SI LJUBLJA01	Faculty coordinator: Dr. Jože Starič E-mail: VFinternational@vf.uni-lj.si Contact person: Ms. Vanja Kovač VFinternational@vf.uni-lj.si Tel: 00386 1 4779 381	http://www.uni-lj.si/international relations/ http://www.vf.uni-lj.si/vf/index.php/en/
UNIVERSITY OF WARMIA AND MAZURY IN OLSZTYN (UWM)	PL OLSZTYN01	International Office <i>Agnieszka Matejko</i> // Head of the Office for International Cooperation Ul. Oczpowskiego 2 10-719 Olsztyn (Poland) Phone: +48895233521 Fax: +48895240494	www.uwm.edu.pl/en

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 Ewelina Tyśzka
 ewelina.tyszka@uwm.edu.pl
 tel.: 0048 89 523 34 15

Faculty of Veterinary Medicine	e-mail: agnieszka.matejko@uwm.edu.pl <u>Departmental contact</u> Assoc Prof. Aleksandra Platt-Samoraj E-mail platt@uwm.edu.pl Phone: +48895233504 Fax: +48895233574	
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B. Mobility numbers² per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods Student Mobility for Studies Student Mobility for Traineeship S * {total number of months of the study periods or average duration*}	
SI LJUBLJA01	PL OLSZTYN01	084	Veterinary	1 st +2 nd or 3 rd	2 students	1 student
		084	Veterinary	1 st +2 nd or 3 rd	20 months	3 months
PL OLSZTYN01	SI LJUBLJA01	084	Veterinary	1 st +2 nd or 3 rd	2 students	1 student
		084	Veterinary	1 st +2 nd or 3 rd	12 months	3 months

*Optional: subject area code & name and study cycle are optional.

<http://www.uis.unesco.org/education/pages/international-standard-classification-of-education.aspx>

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/International-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching <i>[Total number of days of teaching periods or average duration *]</i>	Staff Mobility for Training
SI LJUBLJA01	PL OLSZTYN01	084	Veterinary	1	1
		084	Veterinary	5 days	5 days
PL OLSZTYN01	SI LJUBLJA01	084	Veterinary	1	1
		084	Veterinary	5 days	5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies <i>{Minimum recommended level: B1}</i>	Staff Mobility for Teaching <i>{Minimum recommended level: B2}</i>
SI LJUBLJA01		Slovene	English	B2	B2
PL OLSZTYN01		Polish	English	B2	B2 English or Polish

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

University of Ljubljana accepts students with disabilities after the consultations with Faculty International Offices.

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

PL OLSZTYN01: currently in the process of adapting its infrastructure to the needs of disabled students and staff. More information in the Office for Students with Disabilities (<http://www.uwm.edu.pl/bsn/en>).

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
SI LJUBLJA01	May 15	November 15
PL OLSZTYN01	15 May for nomination 15 June for application	30 October for nomination 30 November for application

2. The receiving institution will send its decision within 8 weeks.

PL OLSZTYN01: The receiving institution will send its decision within 4 weeks from the official nomination.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

PL OLSZTYN01: Each faculty issues Transcripts of Records (documenting credits earned at the UWM in Olsztyn). Every student must pick their transcript him-/herself up. If the exam grades are not yet available until student's departure he/she is obliged to arrange sending Transcript of Records to the home institution.

4. Termination of the agreement

A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

http://www.uni-lj.si/international_relations/

PL OLSZTYN01

At the University of Warmia and Mazury in Olsztyn the grading system for each unit is numeric from 2,0 to 5,0 in which:

Excellent/very good: 5,0

Good: 4,5

Satisfactory: 4,0

Sufficient: 3,5

Pass: 3,0

Fail: 2,0

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI LJUBLJA01	<i>Incoming:</i> intern.office@uni-lj.si Tel: 00 3861 2418592 <i>Outgoing</i> student.office@uni-lj.si Tel: 00 386 1 2418594	http://www.uni-lj.si/international_relations/
PL OLSZTYN01	<i>Daria Czyzewska</i> Office for International Cooperation Incoming students e-mail: daria.czyzewska@uwm.edu.pl tel.: +48895233415	http://www.uwm.edu.pl/bwz/en/?page_id=3406

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI LJUBLJA01	<i>incoming</i> intern.office@uni-lj.si , Tel: 00 3861 2418592 <i>outgoing</i> student.office@uni-lj.si , Tel: 00 386 1 2418594	http://www.uni-lj.si/international_relations/
PL OLSZTYN01	<i>Daria Czyzewska</i> Office for International Cooperation Incoming students e-mail: daria.czyzewska@uwm.edu.pl tel.: +48895233415	http://www.uwm.edu.pl/bwz/en/?page_id=3406


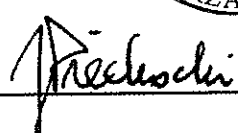
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI LJUBLJA01	Intern.Office@uni-lj.si Tel: 00 3861 2418592	http://www.uni-lj.si/international relations/
PL OLSZTYN01	Daria Czyżewska Office for International Cooperation Incoming students e-mail: daria.czyzewska@uwm.edu.pl tel.: +48895233415	http://www.uwm.edu.pl/bwz/en/?page_id=3413

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
SI LJUBLJA01	Dean of the Faculty by the Authorisation of the Rector Dean: Prof. Dr. Andrej Kirbiš	13.1.2014	
PL OLSZTYN01	Prof. Janusz Piechocki Vice Rector for Students Affairs	16/12/ 2013	

⁴ Scanned signatures are accepted

Kovač, Vanja

Od: Kovač, Vanja
Poslano: 13. januar 2014 11:31
Za: 'Aleksandra Platt'
Zadeva: RE: new agreement
Priloge: 20140113111552398.pdf

Pomembnost: Visoka

Dear Erasmus partner!

Enclosed please find the signed Bilateral Agreement.
I wish you happy and successful year 2014.

With best regards,

Vanja Kovač
Referat za izobraževanje,
raziskovanje in mednarodno sodelovanje

Veterinarska fakulteta UL
Gerbičeva 60
1000 Ljubljana

Tel: +386 1 4779 381
Faks: +386 1 283 22 43
E-naslov: vanja.kovac@vf.uni-lj.si
Spletni naslov: www.vf.uni-lj.si

Univerza
v Ljubljani
Veterinarska
fakulteta



From: Aleksandra Platt [mailto:platt@uwm.edu.pl]
Sent: Tuesday, January 07, 2014 3:44 PM
To: Kovač, Vanja
Subject: new agreement

Dear Erasmus Partner,

Please find the Bilateral Agreement for 2014 – 2021 in the attachment with the best wishes for the New Year!